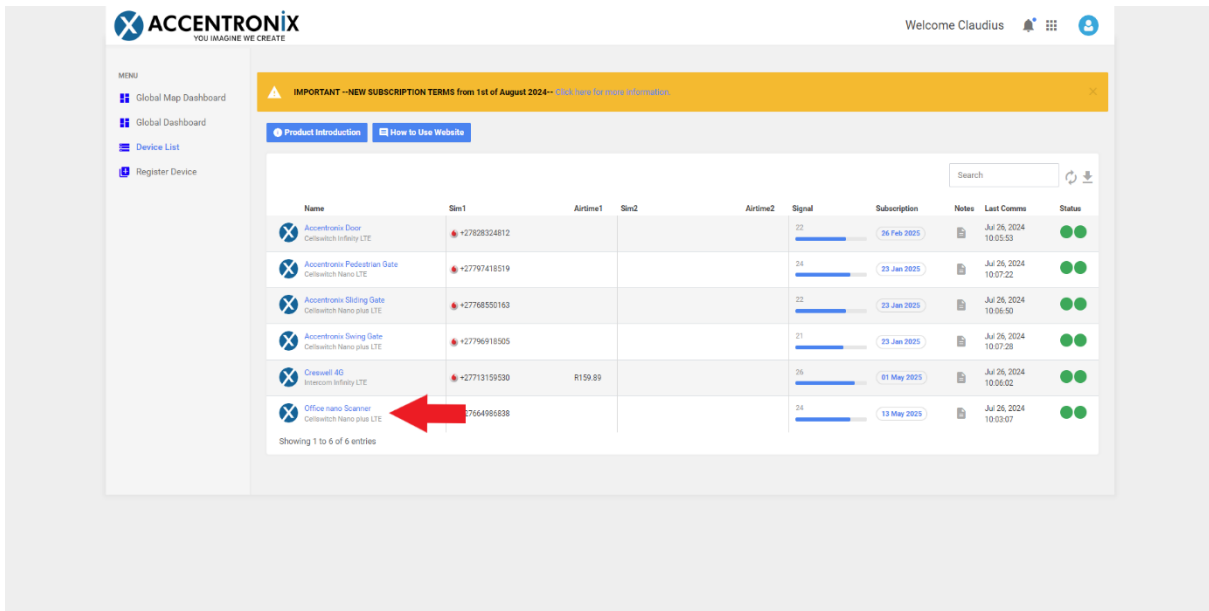
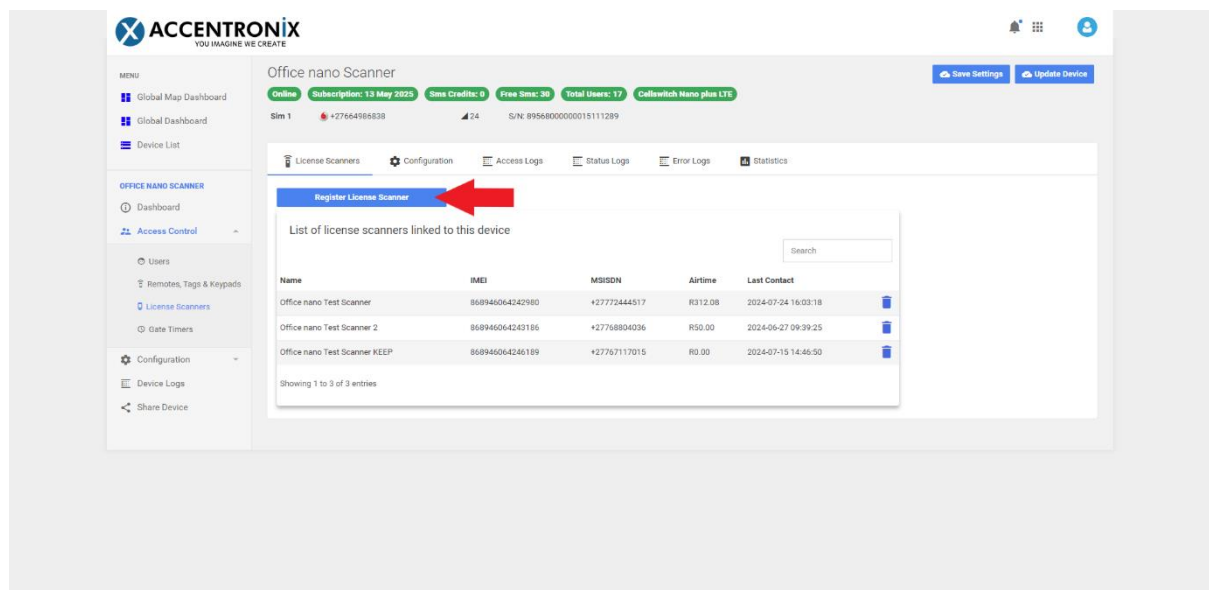


How to register new scanner:

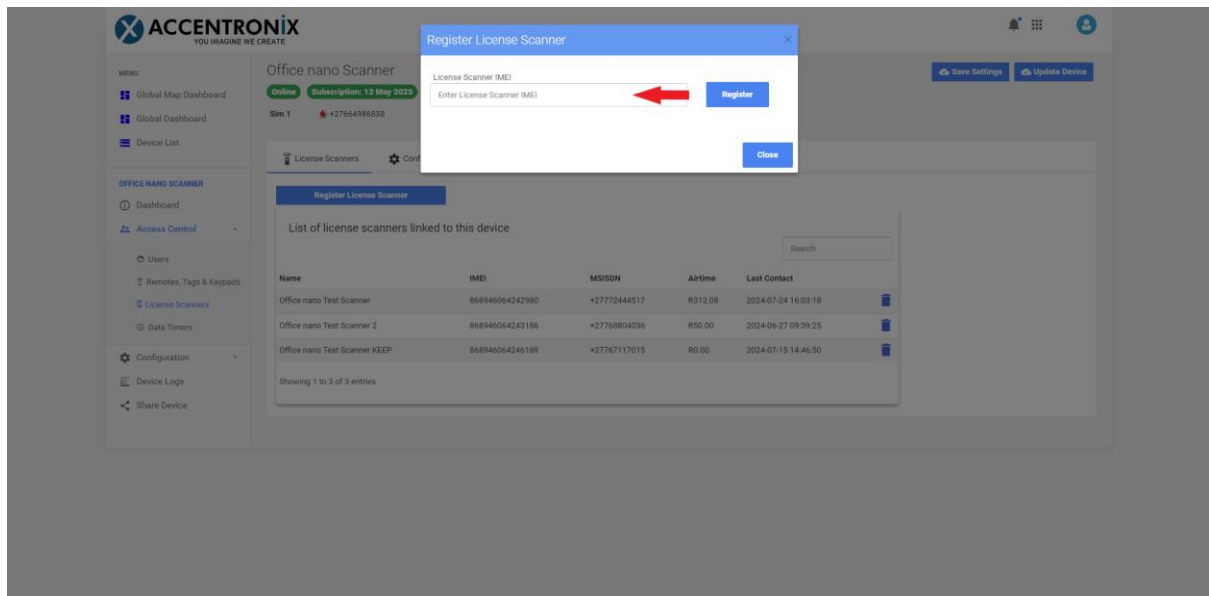
Once you receive the scanner from Accentronix, you will find the IMEI number on the back of the device. Go to your portal and log in, then select the device you wish to link the scanner to from your device list.



Then navigate to license disk scanner under access control and select register License Scanner.



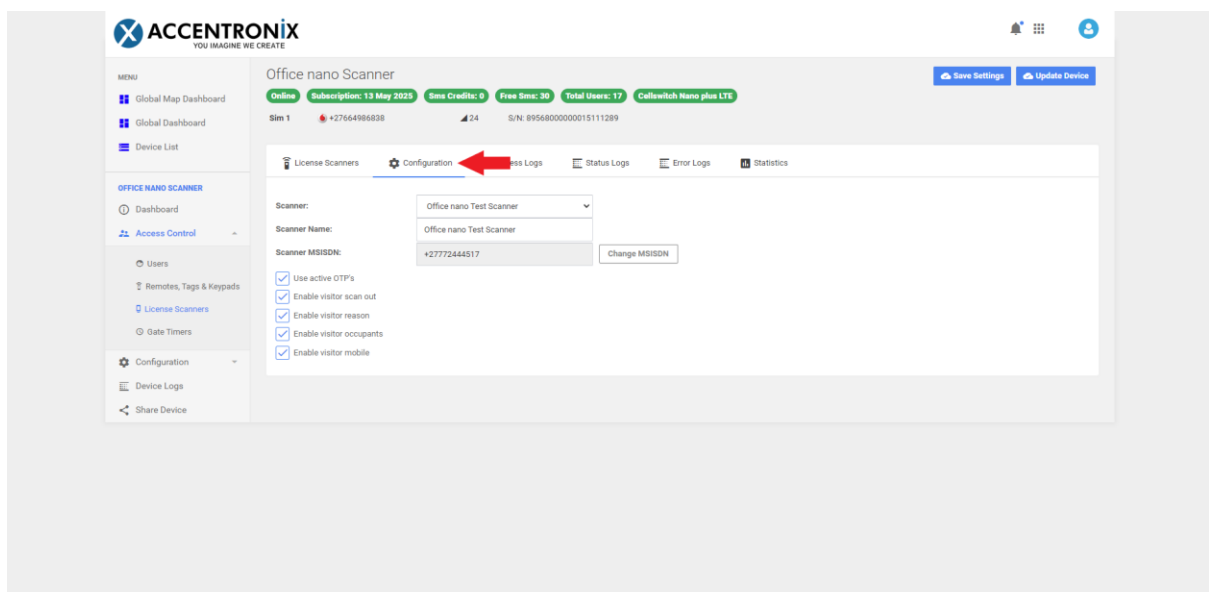
Enter the IMEI to link the scanner to the selected device. That's all you need to do.



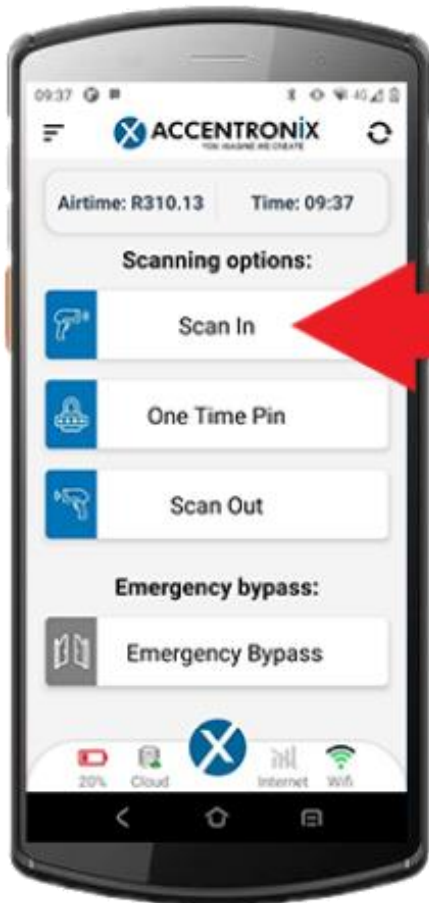
From here, you can go to the configuration and change the settings for that specific scanner, such as:

Options:

- **Enable One Time Pins** – Allows entering OTP on scanner for visitor identification.
- **Enable visitor scan out** – Enables the scanner to scan visitors out.
- **Enable visitor reason** – If enabled, visitor needs to give reason for visit.
- **Enable visitor occupants** – Needs to enter the number of people in the car.
- **Enable visitor mobile** – Visitor needs to supply their mobile number.

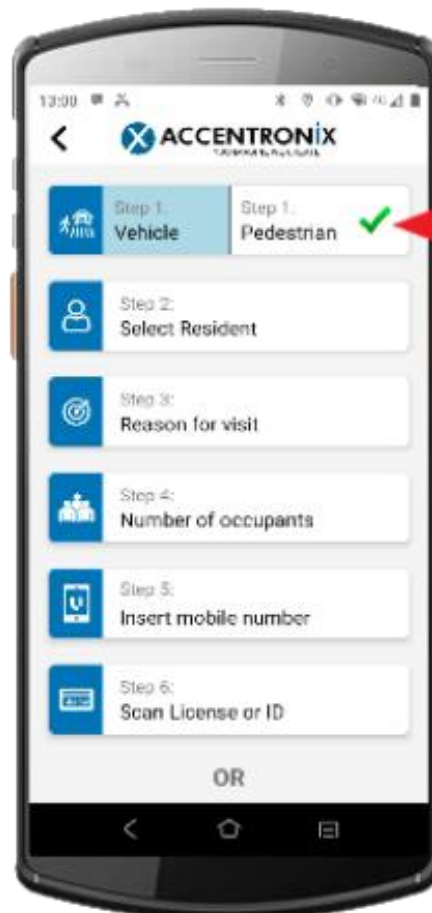


1.0 Scan in overview:

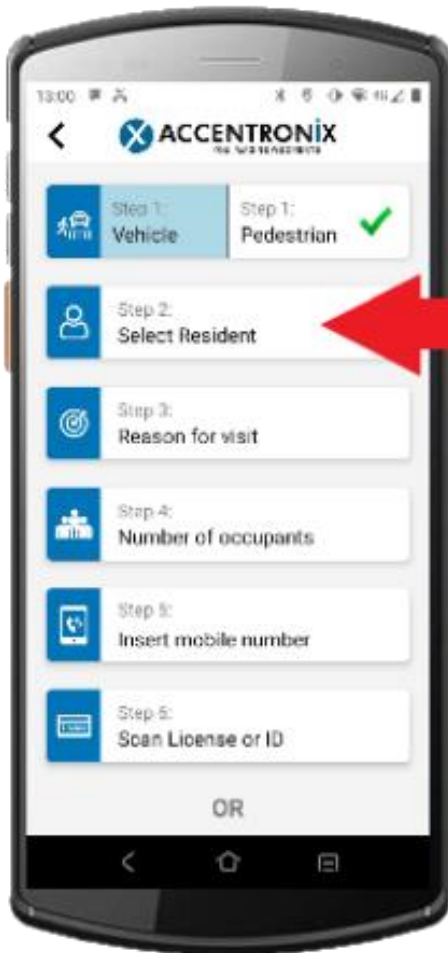


Press the Scan in button to start scanning.

Select if the entry is for pedestrian or vehicle.

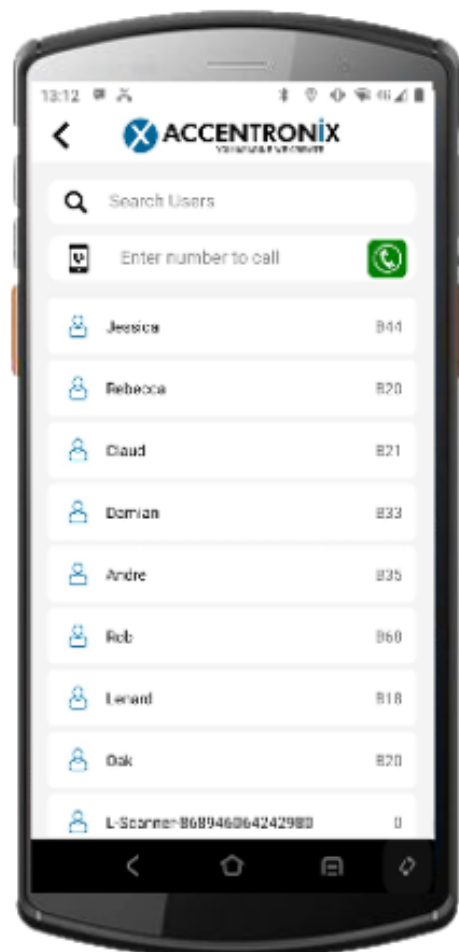


1.1 Select resident:

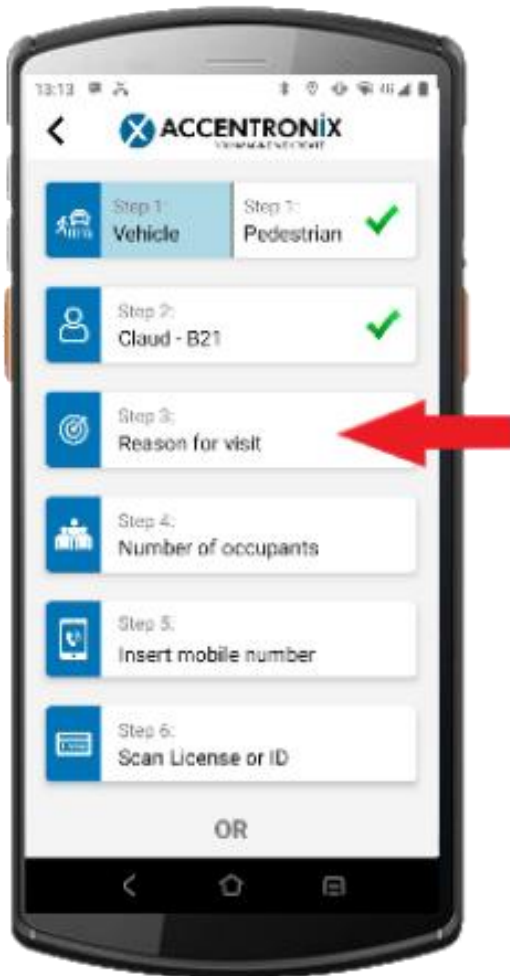


Select the resident whom the visitor is visiting.

Loads the access control list of the device to which the scanner is linked and directly calls the tenant for visitor confirmation when that person is selected.

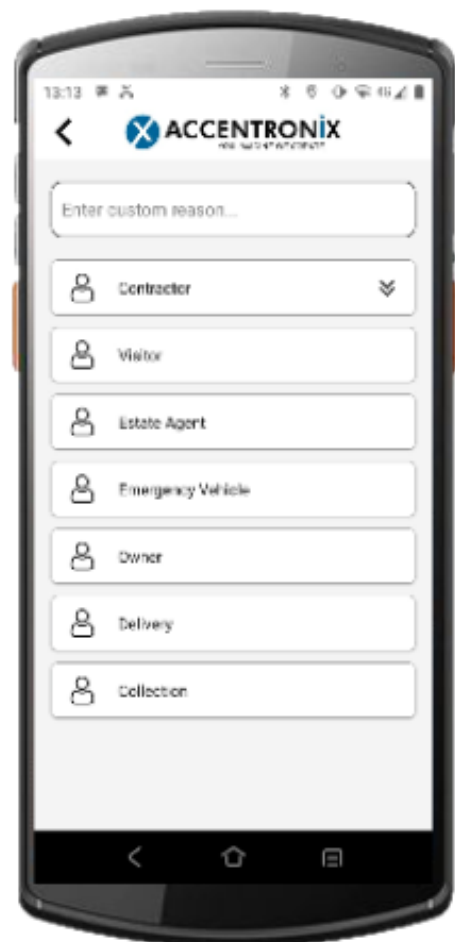


1.2 Reason for visit- if enabled:

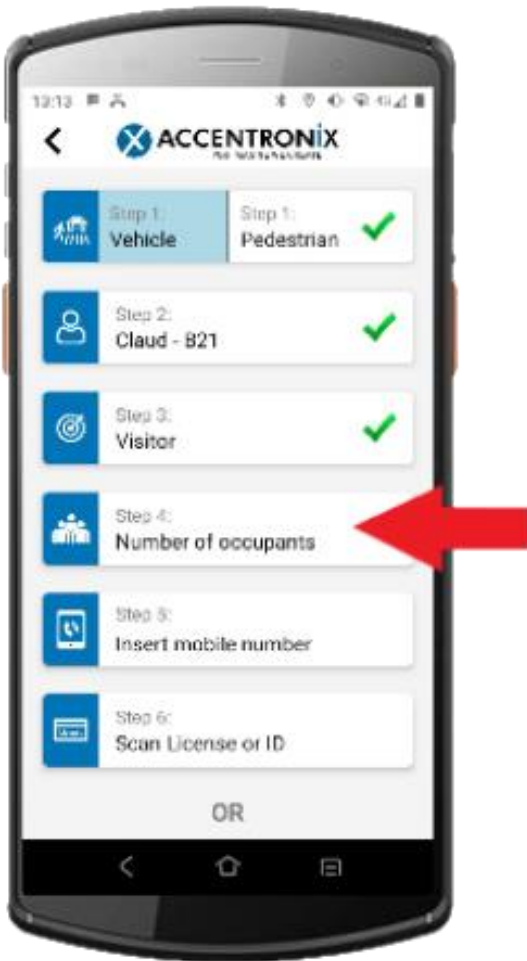


Select the reason for visit.

Select a reason from the options provided or add a custom reason for visit.

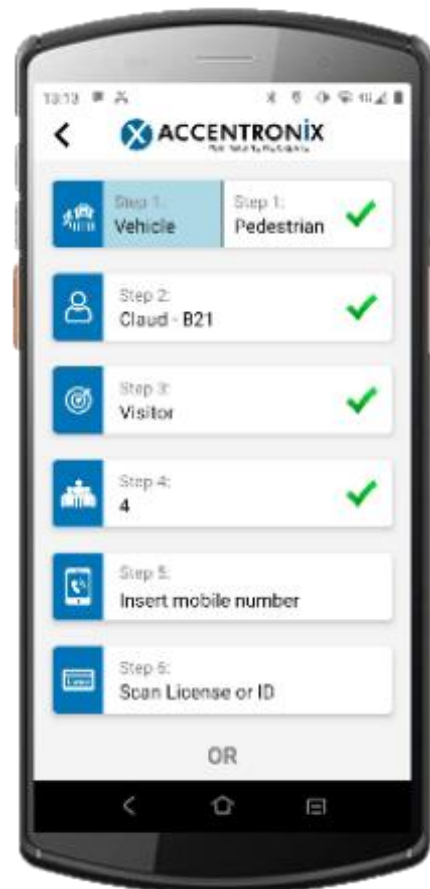


1.3 Number of occupants – if enabled:

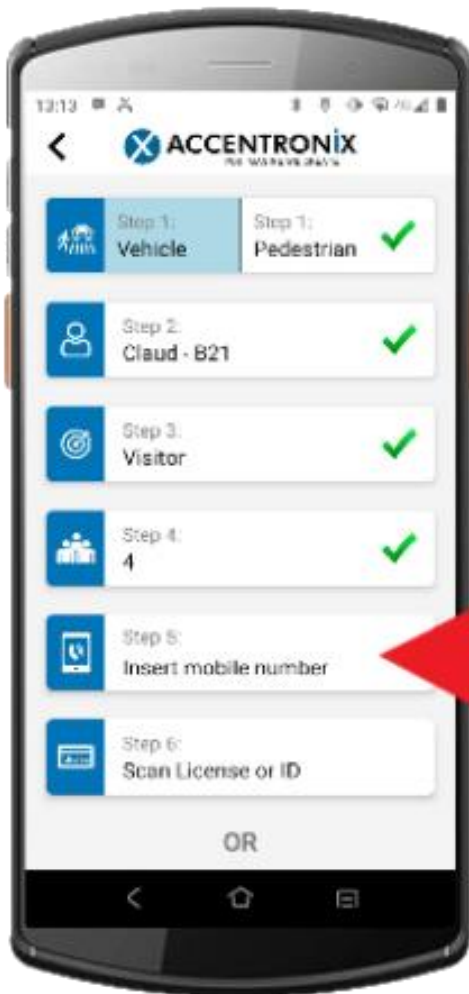


Select the number of occupants in the vehicle.

This will also be a required field when the visitor leaves to ensure the same number of occupants are present.



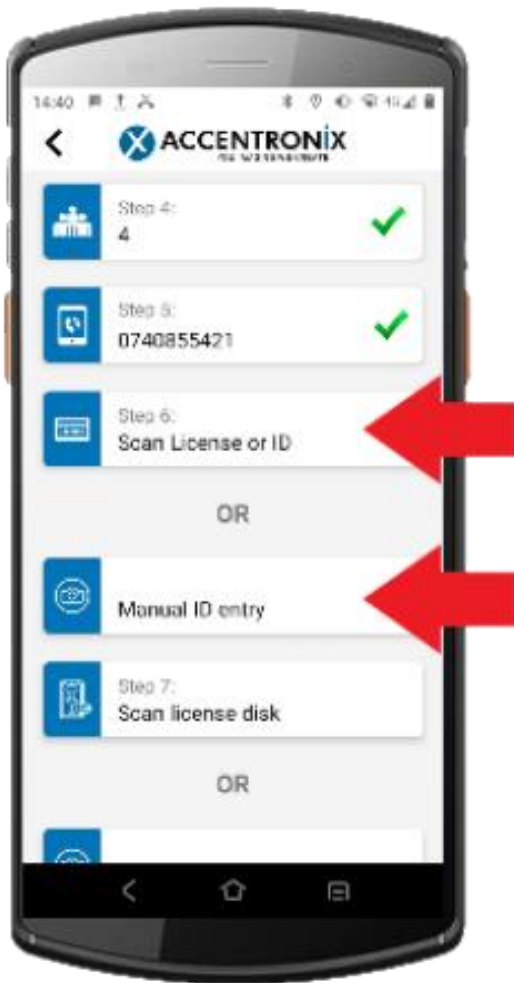
1.4 Visitor mobile number – if enabled:



Enter visitor mobile number.

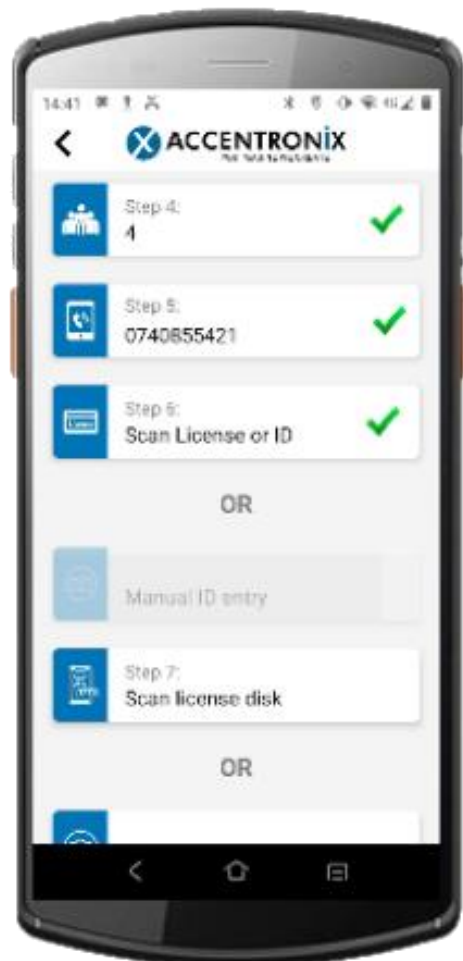


1.5 Scan license or ID:

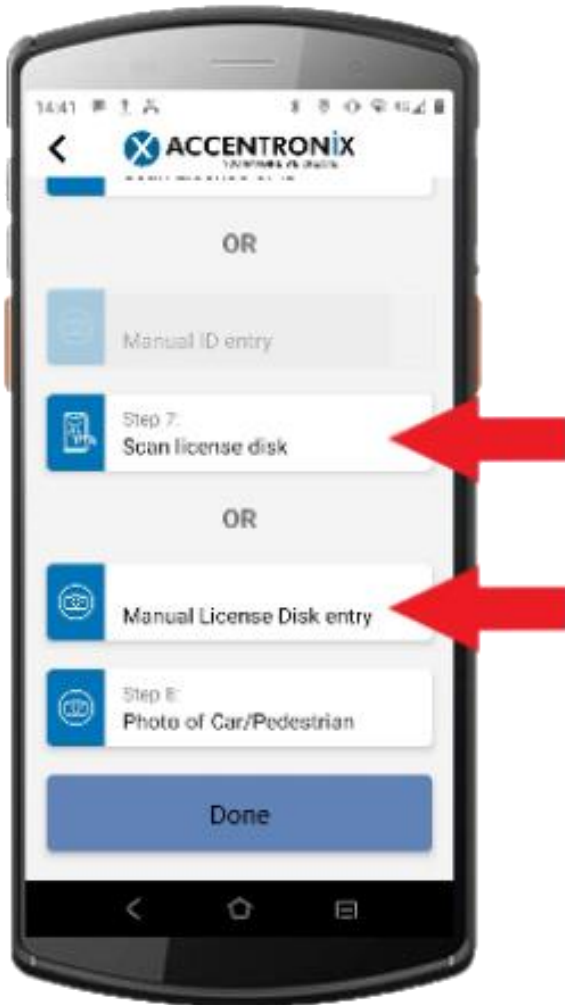


Scan the driver's license/ID or manually enter the ID number and take a photo of the license/ID. The system will detect if the license has expired.

Manual entry can be used for passports, damaged licenses/ ID's or any other form of identification.

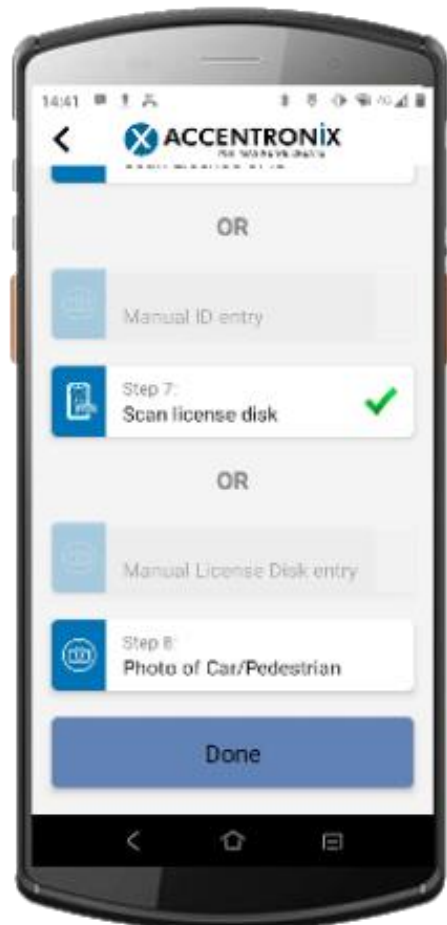


1.6 Scan license disk:



Scan in license disk or manually enter license plate number. Will detect if license disk has expired.

If manual entry is selected, a photo of the license plate will be taken after entering the license plate number.

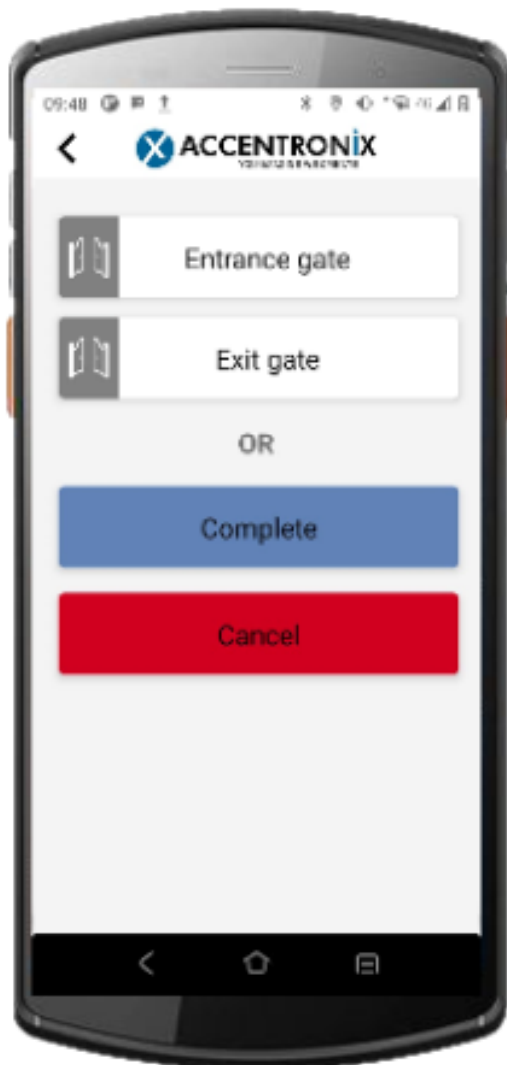


1.7 Gate control:

After all fields have been completed, the system will navigate to the gate control screen. This screen will display the app button for the device to which the scanner is linked.

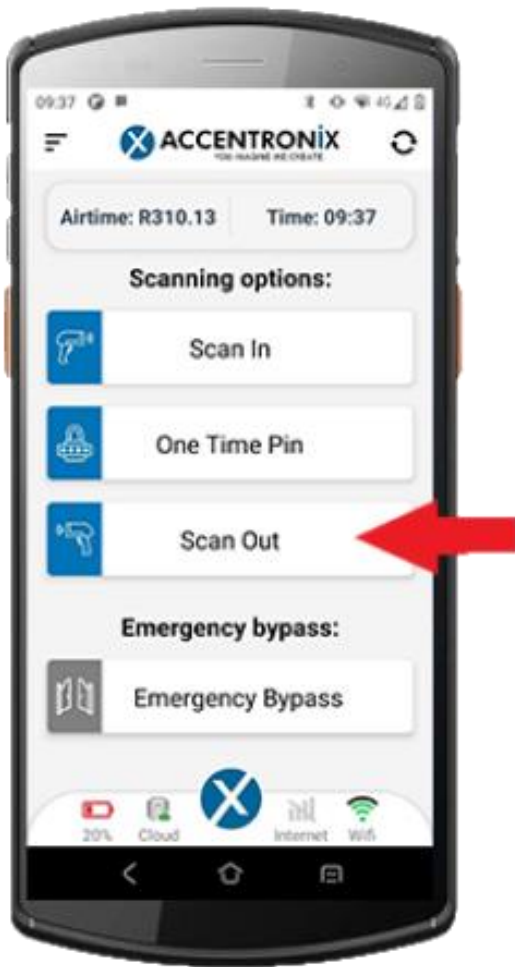
The scanner, equipped with built-in Bluetooth similar to our Accentronix app, will attempt to open the gate via Bluetooth when the button is pressed.

If the scanner is out of Bluetooth range, it will use the network to open the gate instead.



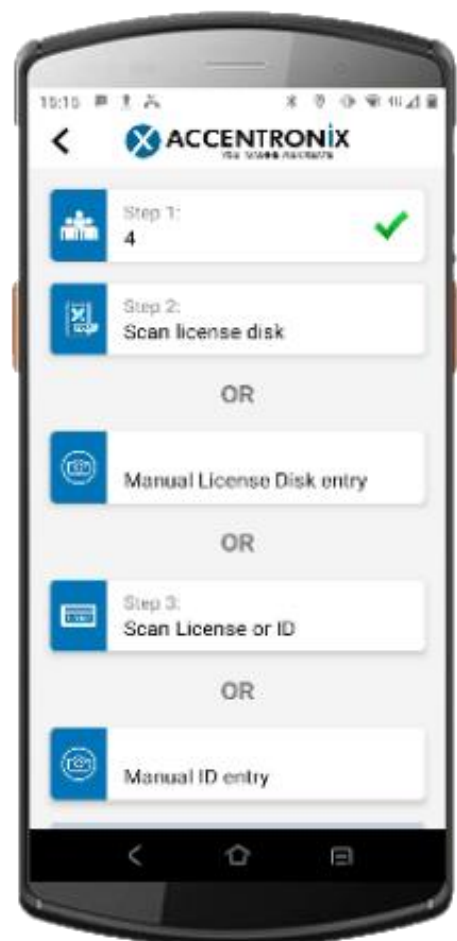
Pressing the app buttons will control the gate. Alternatively, the user can press "Complete" to submit the entry without opening the gate, or "Cancel" to discard the entry altogether.

2.0 Scan out overview:

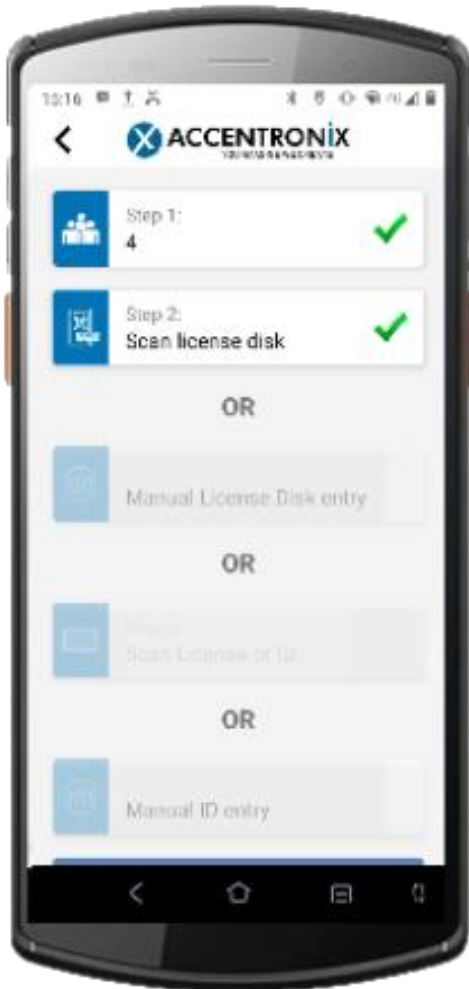


Select Scan Out.

Enter the number of occupants in the car. The scanner logs will display both the number of occupants scanned in and scanned out

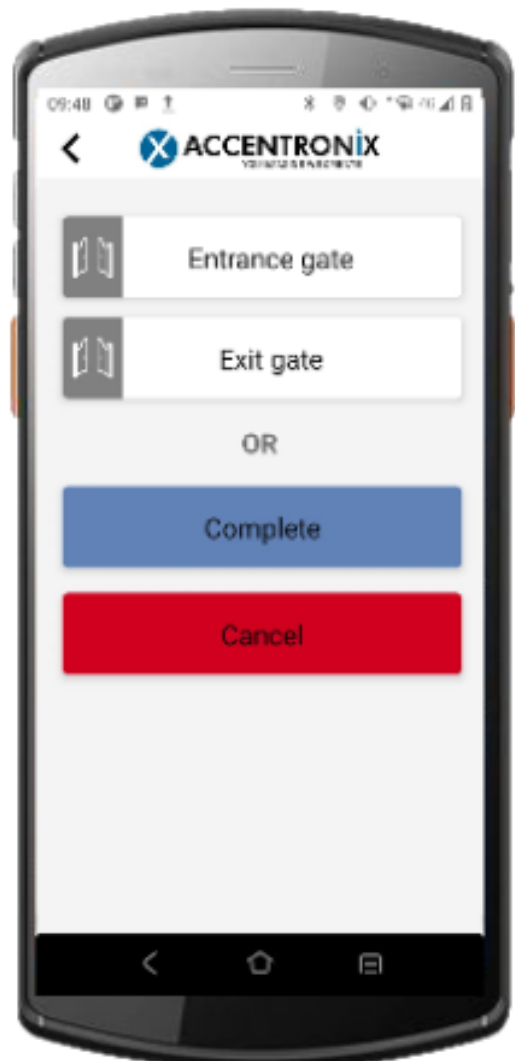


2.1 Scan license disk OR scan drivers license:

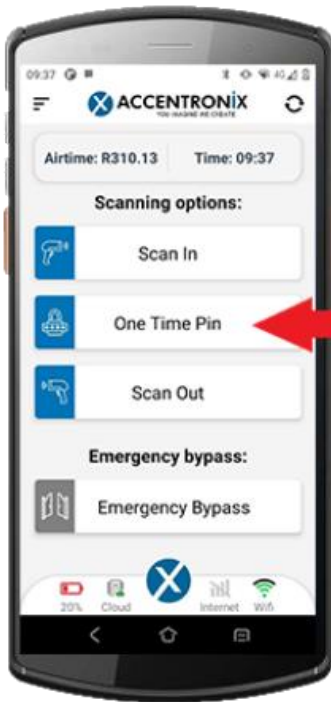


On the scan-out page, it is only necessary to scan either the license disk or the license. Our system will automatically link the entry with the exit, ensuring the logs display the exact times the visitor entered and left.

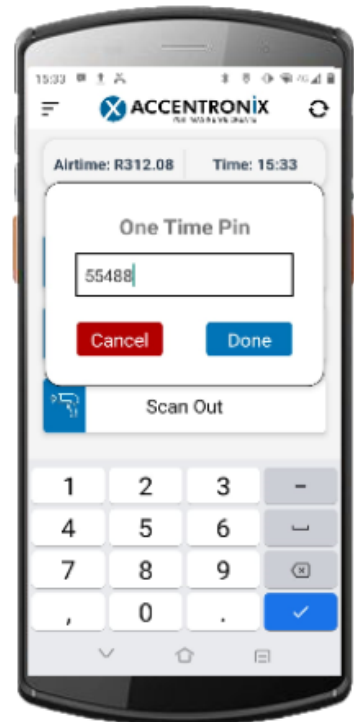
Once completed, the scanner will navigate to the gate control page, where the app buttons will be displayed to control the gate or complete can be pressed to complete the scan out process.



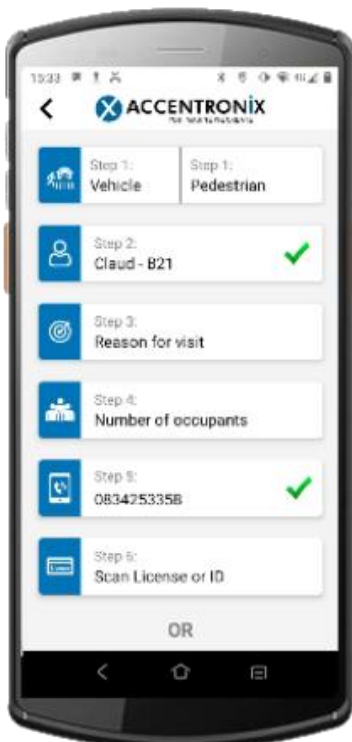
3.0 One-Time-Pin overview:



An OTP can be sent from the original Accentronix app and entered by the guard on the scanner.

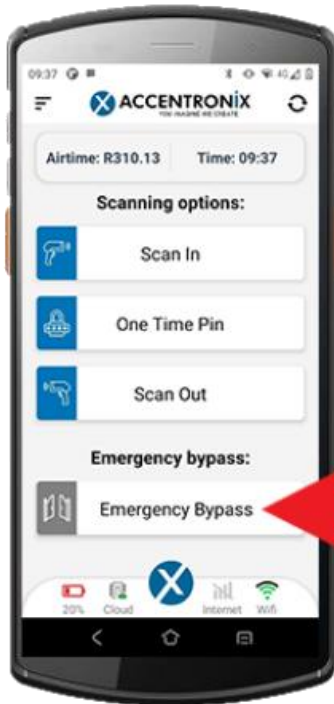


Once the PIN is entered, our system will verify its validity.



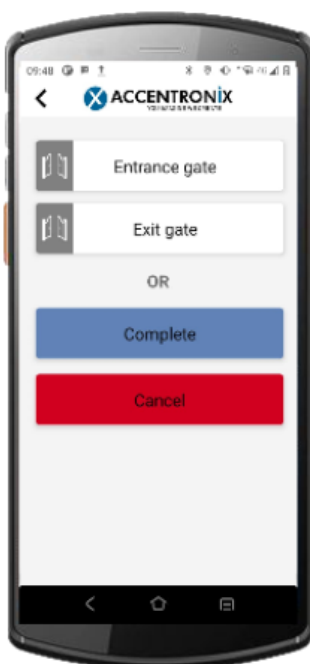
If the PIN is recognized, the scanner will navigate to the scan-in screen and automatically populate the resident who sent the PIN and the visitor's mobile number.

4.0 Emergency by-pass overview:



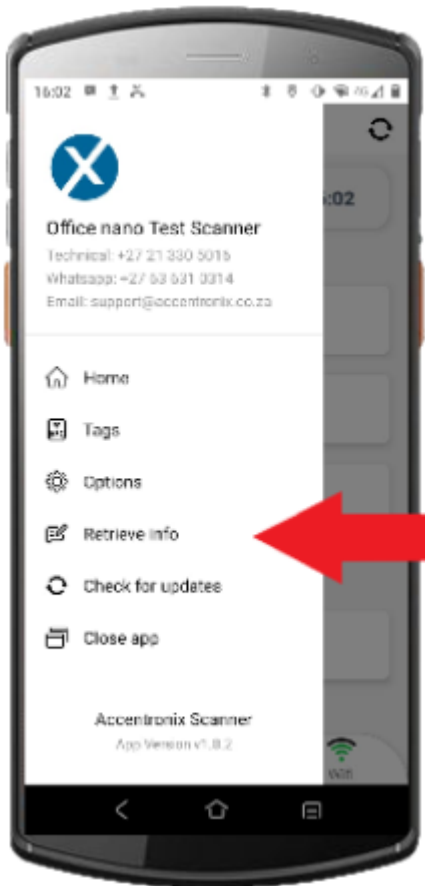
The scanner has a bypass option, but a reason must be provided, which will appear in the logs.

Select an option from the provided choices or enter a custom reason.



After a reason has been selected the scanner will the once again navigate to the gate control page.

5.0 Info retrieval overview:



The scanner has an info retrieval function that allows the guard to scan any visitor's vehicle on the premises. It will then retrieve the mobile number of the visitor and the mobile number of the resident they are visiting.

Once the visitor and resident info has been retrieved, the guard can click the call button directly on the scanner to notify the visitor that they have parked in the wrong area, etc.



6.0 Scanner Logs overview:

Each scanner entry and exit will be logged in real-time in the scanner logs. All entered information will be displayed here, along with any photos of driver's licenses or other photos taken.

Office nano Scanner

Online | Subscription: 13 May 2025 | Sim Credits: 0 | Free Sims: 30 | Total Users: 17 | Callswitch Nano plus LTE

Sim 1 | +27664986838 | 25 | S/N: 895680000001511289

License Scanners | Configuration | **Access Logs** | Logs | Error Logs | Statistics

Scanner: All | From: 2024-07-01 | To: 2024-07-26 | This Month | Search

Scanner Name	Visitor Name	Visitor Contact	Vehicle Reg	Resident Name	Resident Contact	Unit	Reason	Pax	OTP Used	Guard	Timestamp
Office nano Test Scanner	C BERNARDO	0745534995	CF144534	Claud	+27740235354	E21	Visitor	0			2024-07-24 16:03:12
License Disk Details No ID details captured Driver's License Details Access Times License Photo											
Colour: White Description: Pick-up / Bailkie Name: C BERNARDO Entry Time: 2024-07-24 16:03:12 License No: CF144534 Make: FORD ID Number: 9408685071088 Exit Time: None Model: RANGER Vehicle Reg: KKP093S											
Office nano Test Scanner			CF144534					0			2024-07-08 09:35:10
Office nano Test Scanner			CF144534					0			2024-07-04 19:41:56
Office nano Test Scanner			CF144534				Estate Agent	5			2024-07-04 13:39:59
Office nano Test Scanner			CF144534				No tag for complex	4			2024-07-04 09:52:46
Office nano Test Scanner			CF144534					0			2024-07-01 13:44:53
Office nano Test Scanner	C BERNARDO	0834545466	CF144534		+27740235354	B19	Estate Agent	3			2024-07-01 13:17:57
Office nano Test Scanner			HDHDDHDF					0			2024-07-01 12:31:59
Office nano Test Scanner							Fire Department	0			2024-07-01 12:26:27

There is also a status log that will display information about the scanner, such as battery level and airtime level.

Office nano Scanner

Online | Subscription: 13 May 2025 | Sim Credits: 0 | Free Sims: 30 | Total Users: 17 | Callswitch Nano plus LTE

Sim 1 | +27664986838 | 25 | S/N: 895680000001511289

License Scanners | Configuration | Access Logs | **Status Logs** | Logs | Statistics

Scanner: All | From: 2024-07-01 | To: 2024-07-26 | This Month | Search

Scanner Name	Status	App Version	Airtime	Battery Level	Timestamp
Office nano Test Scanner	Online	1.0.2	R312:06	84%	2024-07-24 15:29:14
Office nano Test Scanner	Online	1.0.2	R312:08	86%	2024-07-24 15:14:26
Office nano Test Scanner	Online	1.0.2	R312:08	89%	2024-07-24 14:40:13
Office nano Test Scanner	Online	1.0.2	R312:08	97%	2024-07-24 12:23:43
Office nano Test Scanner	Online	1.0.2	R312:08	100%	2024-07-24 09:18:09
Office nano Test Scanner	Online	1.0.2	R312:08	76%	2024-07-19 15:05:46
Office nano Test Scanner	Online	1.0.2	R312:08	95%	2024-07-18 13:05:45
Office nano Test Scanner	Online	1.0.2	R312:08	67%	2024-07-17 11:40:18
Office nano Test Scanner	Online	1.0.2	R312:08	70%	2024-07-17 11:23:19
Office nano Test Scanner	Online	1.0.2	R312:08	100%	2024-07-17 08:15:43
Office nano Test Scanner	Online	1.0.2	R312:08	59%	2024-07-16 14:58:45
Office nano Test Scanner	Online	1.0.2	R312:08	59%	2024-07-16 12:42:33
Office nano Test Scanner KEEP	Online	1.0.2	R312:11	47%	2024-07-15 14:46:50
Office nano Test Scanner	Online	1.0.2	R312:11	95%	2024-07-08 11:32:02
Office nano Test Scanner	Online	1.0.2	R312:11	95%	2024-07-08 11:31:21
Office nano Test Scanner	Online	1.0.2	R312:11	96%	2024-07-08 09:34:52
Office nano Test Scanner	Online	1.0.2	R312:11	77%	2024-07-05 08:45:28
Office nano Test Scanner	Online	1.0.2	R312:11	77%	2024-07-05 08:40:28
Office nano Test Scanner	Online	1.0.2	R312:11	81%	2024-07-04 16:24:23
Office nano Test Scanner	Online	1.0.2	R312:11	81%	2024-07-04 14:50:38
Office nano Test Scanner	Online	1.0.2	R312:11	86%	2024-07-04 13:50:38
Office nano Test Scanner	Online	1.0.2	R312:11	86%	2024-07-04 13:49:52
Office nano Test Scanner	Online	1.0.2	R312:11	87%	2024-07-04 13:36:03
Office nano Test Scanner	Online	1.0.2	R312:11	87%	2024-07-04 13:35:16
Office nano Test Scanner	Online	1.0.2	R312:11	90%	2024-07-04 12:35:18
Office nano Test Scanner	Online	1.0.2	R312:11	95%	2024-07-04 11:26:17
Office nano Test Scanner	Online	1.0.2	R312:11	94%	2024-07-04 11:07:44

There is also a statistics page that you can filter by day or month, which will show the number of entries and exits, as well as the amount of airtime used.

